

## Officer Non Key Executive Decision

<b>Relevant Chief Officer (Decision Maker):</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member (for consultation purposes):</b>	Councillor Mark Smith, Cabinet Member for Regeneration, Enterprise and Economic Development
<b>Report Author (Officer name and title):</b>	Janine Bradley - Corporate Procurement and Projects Officer
<b>Implementation Date of Decision:</b>	23 November 2018

## MONITORING AND SERVICING OF HOT AND COLD WATER SERVICES

### 1.0 Purpose of the report:

- 1.1 To confirm the outcome of the recent tender exercise undertaken for Monitoring and Servicing of Hot and Cold Water Services for Blackpool Council.

### 2.0 Recommendation(s):

- 2.1 To approve the appointment of Waterman Environmental Services Ltd to undertake Monitoring and Servicing of Hot and Cold Water Services for Blackpool Council from 1 January 2019 to 31 December 2020 with the option to extend for a period up to 2 years.

### 3.0 Reasons for recommendation(s):

- 3.1 The current contract expires on the 31 December 2018 and has no further extensions available.

A formal tendering exercise commenced in September 2018 to select a single supplier to undertake all aspects of the service from 1 January 2019. The Council tendered through the electronic portal (The Chest) in a 1 stage open OJEU process.

The following suppliers submitted a compliant tender;

- Biochemica Water Limited – Teeside
- Cleartech Group Limited - East Kilbride
- GMS Services Ltd - Wigan

- HBE - Co Down
- Hsl Compliance Limited - Ross-on-Wye
- Integrated Water Services - Walsall
- Interserve (FS) UK Ltd - London
- Maxigiene Ltd - Thornton Cleveleys
- McHale Contracts and Plant Environmental LLP - Bradford
- NPS Property Consultants Ltd - Norwich
- Waterman Environmental Services Ltd - Lichfield

Waterman Environmental Services Ltd (the incumbent supplier) provided the most economically advantageous tender (MEAT) and it is the intention to enter into a formal agreement.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:  
None

**4.0 Council Priority:**

4.1 The relevant Council Priority is: "The economy: Maximising growth and opportunity across Blackpool".

**5.0 Background Information**

5.1 This is a recurrent procurement requirement. The contract is for the identification of contamination and monitoring risk within the water supply. The contractor is required to carry out scheduled monitoring programme (including monthly, bi annual and annual activity) on all Blackpool Borough Council (and Blackpool Coastal Housing) properties.

5.2 Does the information submitted include any exempt information? No

5.3 **List of Appendices: None**

**6.0 Legal considerations:**

6.1 The procurement exercise has been carried out in line with Contract Procedure Rules and Public Contract Regulations 2015 and authority has been sought from the Head of Procurement.

The terms and conditions for this contract have been drawn up in collaboration with Legal Services. A copy of the final signed contract will be retained on the Council's Contract Register.

**7.0 Human Resources considerations:**

7.1 Tenderers were notified that TUPE was relevant to this tender and anonymised details of the post to be transferred were provided to tenderers following the completion of a Non-Disclosure Agreement. The preferred supplier (Waterman Environmental Services Ltd) is the incumbent supplier so the transfer of staff is not necessary.

**8.0 Equalities considerations:**

8.1 **None**

**9.0 Financial considerations:**

9.1 The overall value of the contract is approximately £400,000 (over the 4 year period).

**10.0 Risk management considerations:**

10.1 The Council is satisfied that the Contractor is fully enrolled with relevant legionella control associations and holds current memberships with suitable contractor safety schemes.

The monitoring programme and Legionella sampling and testing will comply with all relevant Approved Codes of Practice (ACoP) and health and safety legislation.

The Contractor has confirmed that all technicians/engineers and any other employee (who will visit Blackpool Council sites) are DBS checked.

Other risk aspects relating to the contract e.g. business continuity have been addressed during the tender process.

The contract will need to be in place to ensure continuity of service and the safety of the assets and building users.

**11.0 Ethical considerations:**

11.1 The Contractor has signed Blackpool Council's Supplier Charter which includes a commitment to consider how they can make a positive contribution to improve the economic, social and environmental well-being of Blackpool in order to help achieve

Blackpool Council's priorities.

**12.0 Internal/ External Consultation undertaken:**

12.1 The evaluation panel consisted of members of Blackpool Council Property and Asset Management and Blackpool Coastal Housing.

The Head of Procurement has been kept informed throughout this process.

**13.0 Decision of Chief Officer**

13.1 To approve the appointment of Waterman Environmental Services Ltd to undertake Monitoring and Servicing of Hot and Cold Water Services for Blackpool Council from 1 January 2019 to 31 December 2020 with the option to extend for a period up to 2 years.

**14.0 Reasons for the Decision of the Chief Officer**

14.1 The current contract expires on 31 December 2018 and there are no extensions permitted.

Waterman Environmental Services Ltd provided the most economically advantageous tender that meets the requirements of the service.